Once You Go Springy, You Will Never Go Back:

*Using the Full Force of Springshare to Coordinate a Successful Instructional Services Program*

Calantha Tillotson
Instructional Services Librarian
East Central University
# Overview

## Instruction Software
- LibGuides
- LibCal (My Scheduler)
- LibInsight
- LibWizard

## Reference Software
- RefAnalytics
- LibChat
- LibCal

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**Linscheid Library**
LibGuides
LibCal’s My Scheduler
Record Data to Instruction Statistics

Don't want to record data manually? You can also upload data in bulk or you can also manage your records.

Entered By: Tillotson, Calantha

Internal Notes:

Start Date:

Semester: Summer, Fall, Spring

Date:

Librarian: Select a value

Name:

Instructor:

Time of Session:

Course Name:

Department:

College/School: Select a value

Course Number:

Section Number:

General Education: Yes, No

Method of Delivery: F2F, ITV, No F2F

Instruction Type: Select a value

Describe session:

Students:

Comments:

Submit or Submit & Clear
Would Daniel be misrepresenting or falsifying himself by doing this? (required)
- Yes
- No

Illustration 1: Changing records, logs, or other documentation (page 5 of 10)

Illustration 1

Changing records, logs, or other documentation

Daniel has to spend all weekend studying for a test. He doesn't think he will have time to get all his field experience hours done.

He is considering writing down some fake hours and forging the signature. Would Daniel be misrepresenting or falsifying himself by doing this?
LibChat

LibChat Dashboard

Chatting as: Calantha Tillotson

Name: Calantha Tillotson
Status: Connected
Set Away
Go OFFLINE

Don't forget to sign off of LibChat at the end of your shift/day.

Chat Activity

Chatting:

Calantha

Calantha Tillotson: Does the library have a copy of Ursula LeGuin's "The Left Hand of Darkness"?
1 minute ago
Calantha Tillotson: Hi Calantha! Thank you for your question!
3 minutes ago

The library does have.

Press ENTER to send

Monitored Departments

- Calantha
- Reference Department

Staff Online

Calantha Tillotson
3 minutes ago
Tips

- Use Springshare Training Sessions & Materials
- Ask for Help
- Market to Library Employees First
- Document Everything
- Stay Flexible
Questions?

Calantha Tillotson
ctillotsn@ecok.edu
580-559-5370